

NORTH HILL PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 13th JUNE 2022

Present:

Mary Budge
Brian Ruby
David Daniells
Steve Sandercock
Stuart Maher
Courtney Walters

In Attendance:

Mrs A Jones (Clerk)

The Parish Council meeting held in the Village Hall with the Chairman welcoming all present.

1. RECEIVING APOLOGIES FOR ABSENCE

- 1.1 Councillor R Randall – Apologies sent.
- 1.2 Councillor A Parsons – Apologies sent
- 1.3 Councillor M Stephens – Apologies sent

2. PUBLIC SESSION SUSPENSION OF STANDING ORDERS FOR MEMBERS OF THE PUBLIC TO SPEAK

- 2.1 No members of the Public attended the Parish Council Meeting.

3. DECLARATIONS OF INTEREST

- 3.1 No Councillors declared an interest.

4. APPROVING MINUTES

- 4.1 Minutes from 9th May 2022 proposed and agreed 1st Cllr S Maher 2nd Cllr S Sandercock. Councillors Ruby and Daniells raised concerns that the Clerk had used just initials to record in the minutes. Councillor Sandercock, Hudson, Budge and Maher are happy to accept initials as they can be referred to on those attended.

Note: Councillors Sandercock Parsons and Ruby did not attend the site visit to Sorrento Coads Green.

Note: The Parish Clerk has requested that if Councillors have any amendments to the minutes in “Draft”, please can they notify the Clerk prior to the meeting to enable the minutes to accordingly be amended and for the Chairman to review.

5. REVIEW OF PLANNING APPLICATIONS

- 5.1 No applications received during this period.

6. REVIEW OF CORRESPONDENCE

- 6.1 Tony Milton Dog Bins Biffa – Tony Milton of Biffa has requested the Parish Council to re consider the amount of visits made to the Dog Bins during the Summer months. Councillors are still happy to have Dog Bins emptied once a week.

7. REVIEW OF CLERK'S REPORT

- 7.1 Bathpool Defib –Clerk has contacted CMHT (Community Heartbeat Health Trust) for information of the installation of a Defib for Bathpool, but no response has yet been received. Clerk to chase this item.

Sign & Date _____

Chairman

- 7.2 HSBC – Chairman and Clerk yet again has visited the Local Branch of HSBC. Issues over the Clerk being Primary User. Parish Councillors are happy for the Clerk to be Primary User and to sign the statement for the purpose of confirmation for HSBC. Proposed 1st Cllr R Hudson 2nd Cllr S Maher with all Councillors in favour.
- 7.3 North Hill Cemetery – Chairman would like to proceed with the Cemetery now the Jubilee Celebrations are complete. Chairman proposed a Sub-Committee, Cllrs BR, SS, CW, MB, DD and the Clerk. Chairman will organise a site meeting with Mr G Gubbin before the next Parish Council meeting in July.
- 7.4 North Hill Marquee – Councillors are happy for the Marquee to stay erected until the middle of August. Proposed 1st Cllr R Hudson 2nd Cllr C Walters. The Chairman also took this opportunity to thank those whom helped with the Jubilee Celebrations Martin and Hayley Budge, Cllr Hudson and Randall, with a Special Thank you to Councillor S Maher for helping throughout the whole weekend Celebrations. 5 Medals are remaining.
- 7.5 Graveyard Grass Cuts – Ms C Latham has contacted the Parish Council enquiring if North Hill Parish Council will maintain the Graveyard Grass Cutting. Councillors are happy to take on this. Proposed 1st Cllr S Maher 2nd Cllr B Ruby with all Councillors in favour. Clerk to contact Ms Latham.
- 7.6 Complaints Procedure – The Clerk has compiled a Complaints Procedure for the Parish Council. All Councillors have received a copy and are requested to review in readiness to adopt this Policy at the meeting in July.
- 7.7 Ray Cooper – The Clerk has located the 2019 quote from Mr Cooper and Mr Cooper has carried out the works as stated on the quote.
- 7.8 Hedges Botternell Farm to Botternell Mill – Councillor Sandercock has brought to the attention of the Parish Council the Hedges at Botternell Farm to Botternell Mill, the hedges are so over grown that only one car is able to pass at a time. Councillors wish the Clerk to email Mr O Jones and requested works to be carried out.
- 7.9 Code of Conduct – The Clerk addressed the Council reminding all Councillors to adhere to the Code of Conduct. This should be followed not only at meetings but at site meetings.

8. FINANCES

- 8.1 Authorisation of Expenses – Proposed 1st Cllr S Maher 2nd Cllr C Walters with all Councillors in favour.
Launceston Print Jubilee Flyers – £63.40
Mary Budge Jubilee Items £334.46
- 8.2 Wages - Wages of £719.64 to cover room rent, internet and mobile costs were authorised.
- 8.3 Update of Current Account as of 28 May 2022 - £14999.89
- 8.4 Update of Savings Account as of 11th March 2022 - £1.07
- 8.5 Monthly Budget Sheet - Provided for information. No comments were raised.
- 8.6 RAG - Provided for information. No comments were raised.
- 8.7 Accounts – The Accounts have been internally audited and all Councillors are in favour to accept accounts. Proposed 1st Cllr C Walters 2nd Cllr S Maher
- 8.8 Audit – The Accounts have been prepared for the external Auditors PKF, Councillors are in favour to accept and submit. Proposed 1st Cllr S Sandercock 2nd Cllr R Hudson
- 8.8.1 Section 1 – Approved Section 1 AGAR Proposed 1st Cllr S Maher 2nd Cllr S Sandercock
- 8.8.2 Section 2 – Approve Section 2 AGAR Proposed 1st Cllr D Daniells 2nd Cllr R Hudson.

9. NEXT MEETING

- 9.1 Next Meeting - Monday 11th July 2022 at 7.30pm.

Meeting ended at 9.15pm.

Sign & Date _____
Chairman